

Senior Vice President – Finance and Administration
Cedar Grove Warehouse
Cedar Grove, Wisconsin

Cedar Grove Warehouse provides a complete logistics solution for the movement, storage and aging of refrigerated food products, with a special emphasis on dairy. The company has a fleet of railcars and trucks, as well as a multi-state real estate strategy with over 1.4 million of dedicated square feet in multiple states.

We are looking for our first Senior Vice President of Finance and Administration who will report directly to the President and be responsible for fostering cross-functional guidance and growth. This is a new position and roles will include:

Strategic:

As a key member of the management team, lead a review and revision of the company's mission, goals and future objectives. Determine the actions needed to accomplish them, analyze the gaps, recommend action plans and monitor implementation

Gradually restructure the company so that it will continue to prosper. This includes workforce planning, filling key positions in a new organization structure, developing existing key employees and moving or replacing those that are unable to adjust to the new environment.

Analyze, prioritize and monitor major existing, planned and potential capital expenditures and related financing needs.

Develop a good working knowledge of the business, competition and customers, including intermediate and long term threats and opportunities.

Establish an Advisory Board and recommend individuals that provide the right experience, skillsets and vision to guide the company in the expansion of existing and new services and markets.

Financial:

Managing and developing the financial team.

Financial Governance including overall responsibility for all financial reporting, budgeting and analysis.

Development and reporting of KPIs and dashboards – making financial information understandable, informative and actionable.

Management of the company's capital structure including financing and bank relations.

Safeguarding the company's assets including risk management and credit.

Administrative:

Human Resources including developing and managing this department, planning long term needs and employment policies and practices. Identify and hire key positions. Create and maintain job descriptions for key personnel and recommend training beneficial to their development.

Information Technology including managing internal and external resources for the review and implementation of new systems and cybersecurity protection

Legal including review, and possible negotiation, of all contracts and agreements. Assuring compliance with all laws and regulations.

Other Responsibilities:

Coach the President to effectively manage the company.

Become a resource to family members with personal financial issues and estate planning.

Other responsibilities as assigned.

The Leadership Skillset Required:

Experienced with a proven record of successfully leading finance and administrative functions and working collaboratively to design and achieve organizational goals.

Strong communication skills to maintain positive relationships and communicate complex financial information in an easy-to-understand manner.

Excellent critical thinking, analytical and problem solving skills.

The ability to anticipate potential problems and/or identify opportunities that might otherwise be missed.

The desire and ability to develop and lead an organization and its management to maximize its potential.

A strategic consultant with world-class ability, but Midwest humility and attitude.

Contact for further Information:

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