



Position Title: Senior Accountant
Posted: 3/14/2019
Reports to: Amy Zemke
Location: Neenah
Grade: 303

About the job...

The purpose of the senior accountant is to provide general accounting support for the Finance department and the company. This is done by assisting with the full accounting cycle and ensuring the sound application of accounting principles and controls, while maintaining the accuracy of data.

Duties include, but are not limited to:

- Actively participate in cycle closes by preparing journal entries, monthly account reconciliations, bank reconciliation, and accurate and timely financial statements and supporting information.
- Record and maintain the fixed asset and associated book and tax depreciation schedules; maintain construction in progress and project tracking; ensure proper recording of new purchases and disposals by working closely with the facilities team.
- Support compliance with sales and use tax laws through the preparation and review of state and local sales and use tax returns, verification and maintenance of sales and use tax rates and taxability matrices.
- Track and reconcile intercompany activities.
- Collaborate with all functional departments across the enterprise to provide financial reporting and tools that support sound decision making.
- Assist in the documentation of financial policies, procedures and work instructions, making sure they are current and in-line with sound internal controls.
- Perform accounting and reconciliations for corporate ledger items and related analysis and support to the business.
- Manage the enterprise chart of accounts and general ledger to facilitate consistent reporting.
- Participate in the corporate consolidation and reporting process.
- Assist with financial and tax audits, including interaction with the external auditors.
- Assist with budget preparation and forecasting.
- Demonstrate and actively support TIDI Products True North, Mission, Core Values and Guiding Principles

Qualified Candidates should have/be able to:

- Bachelor's Degree in Accounting or Finance required.
- 5-7 years of professional experience, preferably in a manufacturing environment.
- International accounting experience preferred.
- Advanced proficiency in MS Excel required.
- Experience with ERP systems and consolidation tools/processes.
- Excellent analytical skills with attention to accuracy and detail.
- Proven track record to meet deadlines, handle multiple priorities, and work well under pressure.
- Continuous improvement focus.
- Excellent organizational, communication, writing, and interpersonal skills.

As a key member of the team, this role must demonstrate TIDI Products, LLC's Core Values, Guiding Principles, be an agent of change, and be committed to a customer focus value discipline.

If you are interested in applying for this position, please submit resume and TIDI job application form to Human Resources by March 21, 2019. Thank you.